

BUILDING PERMIT APPLICATION REQUIREMENTS

Accessory Buildings

1. Two sets of construction plans including the following:
 - a) exterior elevations
 - b) wall section detail
 - c) floor plan
 - d) truss drawings must be posted on job at rough or final inspection

2. Two site plans showing dimensions of property and location of:
 - a) proposed accessory building, including setbacks from all property lines.
 - b) All existing structures, and distances between proposed accessory building and existing structures.
 - c) septic field
 - d) well
 - e) easements
 - f) roadways and rights-of-way

3. A completed building permit application.

4. Soil erosion permit from the Oakland County Drain Commission if within 100 feet of a lake or free flowing stream.

5. Copy of builder's license if permit is being obtained by a licensed builder.

6. A \$75.00 non-refundable deposit must be submitted at time of application, this will be subtracted from the total permit cost when permit is obtained.

Note: If any accessory building will have electrical wiring, an electrical permit must be obtained.

SCHEDULE OF INSPECTIONS

ACCESSORY BUILDINGS

It is the responsibility of the permit holder to contact the Building Department Inspection Hotline at 248-651-4612, 24 hours in advance to schedule all inspections. The following list is provided to indicate the inspections that are typically required. Some projects may require more inspections and it is the builder's responsibility to know what inspections are required.

1. TRENCH FOOTINGS – Trench footings shall be inspected prior to pouring concrete.
2. SAND – A sand inspection shall be required if the accessory building will have a concrete floor.
3. ROUGH ELECTRICAL
4. ROUGH BUILDING
5. FINAL ELECTRICAL
6. FINAL BUILDING – Final Building shall be inspected upon completion of the work authorized by the building permit.

NOTE: A POLE TYPE BUILDING SHALL REQUIRE A POST HOLE INSPECTION BEFORE POLES ARE SET. IF ELECTRICAL WIRING IS TO BE INSTALLED, AN ELECTRICAL PERMIT SHALL BE REQUIRED. IF AN INSPECTION IS REJECTED A \$60.00 REINSPECTION FEE SHALL BE CHARGED.