

Ralph C. Wilson, Jr. Legacy Funds

Oakland Charter Township

ID: IG-202012403

Amount Requested: \$50,000.00

Application: Wilson Legacy: Design and Access

Program Officer:

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SELECT YOUR APPLICATION

Please select an **Application Type** from the list provided below. If you are not seeking funding from one of these programs, cancel out of this application and select the **"Apply for a grant"** link on the left-side navigation menu.

Application Type: Wilson Legacy Fund
 Wilson Application Type: Design and Access

Welcome to the Wilson Legacy Fund Application.

Please read the following items and keep them in mind as you complete this application.

Below are a number of items for your reference related to the completion of this application. If at any time you need assistance, please do not hesitate to contact applications@cfsem.org or call the Community Foundation by dialing 313.961.6675 during our normal business hours of 8:30 AM to 5:00 PM.

The application form contains a few large text boxes. If you wish to copy and paste text from other sources during the application process, you may do so at anytime.

Next to larger text boxes you will notice a check mark icon. Clicking this item will run a spell check on the accompanying field. We encourage you to utilize this feature.

Please review the grantmaking guidelines for the Wilson Legacy Fund before you begin your application.

You may save this application and return to it as often as you'd like by pressing **"Save"** at the bottom of each screen. To edit a draft application, click the **"Edit"** button in the upper right hand corner. We will not be able to see your application materials in progress at any point until you hit **"Submit"**.

▼ Application

I. ORGANIZATION INFORMATION

Please review your organization information below, including key contact information, mission and vision, and other noted items. If any updates need to be made, click on 'Organizations' in the left-hand side navigation bar to access your organization profile and make changes there.

Legal Name: Oakland Charter Township
Tax ID: 38-2004632

Address:
4393 Collins Rd

Rochester, Michigan
United States 48306-1619

Phone: 2486517910
Website: www.oaklandtownship.org

Mission:

The Mission of Oakland Township Parks and Recreation Commission is to provide a sustainable system of parks, trails, programs, amenities, and services which create memorable experiences and a sense of place, contributes to the economic value of the Township and preserves the historical and natural heritage of the landscapes for existing and future generations.

Organization Background:

The Oakland Township Park Commission was established in 1974 by approval of Township voters to "Acquire, maintain, and manage Township park land and natural areas and to provide recreational opportunities and facilities for the benefit and enjoyment of all present and future Oakland Township residents". In 1999 the Park Commission was additionally authorized to act as the Township Recreation Board and became the Parks and Recreation Commission. The Parks and Recreation Commission is a seven-member elected body which meets monthly to provide direction on land acquisition and recreation items and administration. They have the primary responsibility for park land acquisition, park planning, and significant recreation improvements in Oakland Township. This Parks, Recreation, and Land Preservation Master Plan includes goal statements, recommendations, and a five-year capital improvement schedule that generally guides decision-making and policies for the Parks and Recreation Commission and staff. In addition, decisions such as land acquisition and use of millage funds require specific criteria for the Parks and Recreation Commission to follow. Daily operations of the Parks and Recreation Department are the responsibility of the full-time Parks and Recreation Director. The current director is in charge of a staff of ten employees, in addition to seasonal staff, who contribute to the on-going management of a segment of the parks and recreation system. The Parks and Recreation Department's organization structure, which includes administrative, maintenance, natural areas stewardship and recreation divisions; reflects the Department's operational programming and emphasis on natural area stewardship. The majority of funding to support the Township's parks and recreation system comes from two millages, the Parks & Recreation Millage (Park Fund) and the Land Preservation Millage (Land Preservation Fund). The Parks Millage was renewed in 2016 for a 10-year period. The Land Preservation Millage, initiated in 2001 for a 10-year period as well, was extended 20 more years through early renewals that occurred in 2006 and in 2018. Both millages began as 0.75 mills each, but have been annually rolled back as required by state law. Each fund has different obligations and two separate budgets. Oakland Township Parks and Recreation places a strong emphasis on natural area preservation and most of its parks tend towards passive use as a result. Oakland Township owns and/or maintains eighteen parks totaling more than 1300 acres; facilities including playgrounds, picnic pavilions, sports fields, fishing/kayaking docks, a nature center, an archery range, a winter sledding hill, and 20 miles of trails including 5.3 miles of the 8.9-mile Paint Creek Trail. The scale of the facilities varies significantly, from small conservation easements to 200-acre nature parks.

Current Programming:

Oakland Township Parks and Recreation Commission (OTPRC) offers a variety of programs and events. The OTPRC offers a variety of programming related to nature and conservation education, fitness and well being, outdoor adventure, and natural area stewardship. 2019 programs and events that have been offered include: 38 nature programs, 6 fishing programs, 26 archery programs, 10 kayak classes, 4 stand-up paddleboard classes, 3 soccer camps, 28 health and wellness programs including yoga and tai chi, a summer outdoor concert series, a fall festival, a winter carnival and 18 natural area stewardship-environmental education programs.

Total Number of People Served Each Year:

Oakland Township Parks service 20,566 Township residents, Paint Creek Trail's 100,000 annual visitors, and visitors from the nearby Rochester, Rochester Hills, Lake Orion and Orion Township communities.

Organization*:	Oakland Charter Township
Primary Applicant Contact*:	Melinda Milos-Dale
Primary Signatory*:	Dominic Abbate
CEO, President, or Executive Director*:	Dominic Abbate

II. PROJECT INFORMATION

Project Title*:	Iron Belle-Paint Creek Trail Northern Trailhead Development
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Dollar amount of grant support requested*: \$50,000.00

Proposed Start Date*: 4/1/2021

Proposed End Date*: 7/30/2021

Brief Project Summary*:

Development of the Northern Trailhead for the Paint Creek Trail in Oakland Township will provide a 35-space parking lot, 12-foot wide access pathway, universal-access vault toilets, a well for potable water, a picnic area, plantings, and signage.

Please provide a **Cover Letter** signed by the CEO/Executive Director of the organization.

III. PROJECT NARRATIVE

What is the problem or opportunity are you trying to address?*

This trailhead will meet several needs: 1. Vehicular parking and rest facilities on the only section of the Paint Creek Trail that lacks them, 2. The first Paint Creek Trail parking lot designed to incorporate horse trailer parking, and 3. Vehicular parking near trail connections between the Paint Creek Trail, the Polly Ann Trail, and Bald Mountain Recreation Area facilities.

Each community that participates in the Paint Creek Trail is responsible for the improvement and maintenance of their geographic section, including Oakland Township. This project is listed on the Capital Improvement Plan found on page 104 of the 2020-2024 Oakland Township Parks, Recreation and Land Preservation Plan. The need for parking, restrooms, and drinking water is repeated in the 2020-2024 Paint Creek Trail Master Plan and this project is listed in the Capital Improvement Schedule Table 6.1 on page 19 and shown as location 2 on the Project Location Map found on page 21 . The need for additional safe trail access and rest facilities is also discussed under Goal 3 of the Action Program which focuses on facilitating trail user access.

What is your target population?*

The Paint Creek Trail is part of the Oakland County Oak Routes Trail Network and the Iron Belle Trail. The Trail is 8' feet wide, surfaced with crushed limestone, and 8.9 miles long, with 5.3 miles in Oakland Township. The trail receives over 100,000 users annually. The trail connects to the Polly Ann Trail; Rochester, Goodison, and Lake Orion business districts; and directly to Bald Mountain State Recreation Area.

This project's target population includes any walkers, runners, hikers, bicyclists, equestrians, cross country skiers or anglers who might use the Paint Creek Trail, the Polly Ann Trail, or Bald Mountain State Recreation Area. The addition of this trailhead will greatly improve accessibility in the only section of the Paint Creek Trail that lacks a parking lot and rest area; providing access to the new connection with the Polly Ann Trail, the future trail connection with Bald Mountain State Recreation Area, and an existing fishing access; which are all within 1500 L.F. Of the trailhead property. Please see the 2020 Paint Creek Trail Map and the Fisherman Guide to the Paint Creek.

Please explain whether this project is new, expanded or ongoing.*

The development of Paint Creek Junction as the Paint Creek Trail Northern Trailhead is a new project. There are no facilities on the parcel that Oakland Township purchased for this purpose many years ago.

What are your specific goals, and what are your strategies to reach those goals?*

The major goals for this project include: 1. Providing greater access to trail-oriented recreation facilities in northeastern Oakland County and 2. Providing rest facilities to support these trail users. The strategies to achieve these goals include providing the park land, vehicular parking, and rest area facilities in the northern section of the Paint Creek Trail that does not have them currently. This location is near the new Jo Ann Van Tassel bridge that connects the Polly Ann and Paint Creek trails and the proposed trail connection between Bald Mountain State Recreation Area and the Paint Creek Trail.

Oakland Township used Parks and Recreation Millage funds to purchase the 6-acre Paint Creek Junction property adjacent to the Paint Creek Trail in the expectation that Paint Creek Trail support facilities would be

constructed here. Then in 2018 Oakland Township applied for and was awarded a Michigan Natural Resources Trust Fund Grant to construct Paint Creek Trail access and support facilities. Oakland Township Parks and Recreation Millage Funds have been budgeted to match this grant funding, however the cost of construction has risen dramatically in the last several years.

Project scope items include:

Universally Accessible Parking Lot – Two 2-way entrance drives and aggregate 35-space parking lot including three asphalt-paved ADA accessible spaces and two "pull-in" horse trailer parking spaces.

Access Pathways – 12' wide limestone-surfaced access route with a maximum 5% slope will connect directly from the ADA accessible parking spaces to the Paint Creek Trail. Equestrians will use separate mowed trail to minimize user conflicts.

Picnic Area – Located on the accessible route, includes picnic table with a clear sitting space.

Universally Accessible Vault Toilets - A double waterless restroom will be located near the accessible parking spaces. The cedar-sided structure with an all-weather porch includes two unisex restrooms; each containing a 1000 gallon impervious polyethylene underground waste vault. Accessible door pulls, toilet risers, and turning radii are standard.

Hand Pump Well – Potable water will be provided by a hand pump well located along the accessible route.

Bioswale and Prairie Planting – A bioswale and surrounding prairie restoration area will be planted with native plants that will detain and clean stormwater runoff from the parking lot.

Recycle Bin – Constructed of composite wood material will be located on the accessible route.

Signage – Includes Wayfinding, Entrance, Iron Belle and Paint Creek Trail Informational, Directional, Parking and Interpretive signs. The interpretive signage on the accessible route will use both visual and audio communication.

This project's environmentally friendly technology includes: 1. Recycling bin, 2. Landscaping with native prairie plants, 3. Solar energy to power restrooms' exhaust fans and lighting, and 4. Management of storm water with bioswale.

What is your timeline?*

By the end of January 2021 Oakland Township will be advertising for bids to construct these new trailhead facilities. The contract would be awarded in February 2021 Contractor would perform pre-construction tasks, pull permits, prepare the site in March- April 2021. Full Construction begins and site clearing completed in April 2021. Full Construction will be completed in July 2021.

How will you evaluate your project?*

We would want to evaluate whether this project will provide trail users (comprised of cyclists, pedestrians, equestrians, nature enthusiasts, and anglers) with better access to the northern sections of the Paint Creek Trail as well as the trail connections that can or will branch from this area such as the new link to the Polly Ann Trail and the future connection to trails at Bald Mountain State Recreation Area.

We would do this by encouraging trail users to take an online survey that could be posted on the Paint Creek Trail and Oakland Township websites, Facebook pages, and via a link also distributed to respective email lists. This survey would ask questions regarding how often they have used this new trailhead, the purpose for their visit, how well the trailhead met their needs, whether they feel it is meeting the need for providing better access to this area's trails, and if they have any other suggestions regarding improving access to trails in this area.

Identify the geographies (i.e. neighborhoods, cities, or counties) that will be served by the proposed project.*

This project serves users at both local and regional levels.

Locally, it serves the 20,566 Oakland Township residents, Paint Creek Trail's 100,000 annual visitors, and visitors from the nearby Rochester, Rochester Hills, Lake Orion and Orion Township communities which are traversed by the Paint Creek Trail.

Regionally, since the Paint Creek Trail is also part of the Iron Belle Trail, it will service users from the metro-Detroit region and beyond who are looking for a longer-distance trail experience. This trailhead will provide access to a new connection with Polly Ann Trail (another part of the Iron Belle Trail) and future connection with Bald Mountain State Recreation Area.

The portion of the Polly Ann Trail in Oakland County runs for 14.2 miles with trail users passing through the communities of Orion Township, Oxford Township, the Village of Oxford, Addison Township and the Village of Leonard. In Lapeer County, the Polly Ann Trail continues north for 20 miles to North Branch Township.

Bald Mountain State Recreation Area's 15 miles of trails serve as a potential link between the Polly Ann and Paint Creek Trails. This interconnected regional trail system ties together surrounding communities including

Orion Township, Oakland Township, Lake Orion and Auburn Hills. Surveys have shown that Bald Mountain State Recreation Area users come from the immediate area and the Metro-Detroit region.

What partnerships are central to the implementation of this project?

Oakland township's partnership with the Paint Creek Trailways Commission (PCTC) is central to this project. The main purpose for this new trailhead is to better serve existing and future users of the Paint Creek Trail. Oakland Township is the Paint Creek Trail Commission member municipality which is responsible for the maintenance and improvement of the largest section of the trail; 5.3 miles of the PCT 8.9 miles. See attached intergovernmental agreement for Paint Creek Trail and Reaffirmation of Understanding of Maintenance Responsibilities and In-Kind Services, both of which describe how member municipalities, including Oakland Township, collaborate to improve, manage and operate the Paint Creek Trail. Improvements and maintenance projects are funded and performed by the municipality in which they are located. However, for this project the PCTC is contributing new signage including a large kiosk featuring a Paint Creek Trail map/information and Wayfinding signage to direct users to/from the PCT.

Another partnership that supports this project is with the Friends of the Paint Creek Trail. This is a 501 (c)(3) non-profit organization, created to give trail users the opportunity to help plan for the future of the trail, and to assist with the stewardship of the Trail. While they do not have significant funds, they enthusiastically support this project which is in alignment with their mission to promote the usage, maintenance, improvement, and enjoyment of the Paint Creek Trail.

How will your project proactively address the diversity, inclusion and equity challenges that face our region?*

Oakland Township Parks and Recreation(OTPR) is committed to providing universal access to recreation wherever feasible. To that end, OTPR held an Accessibility Workshop for this project with advocates for people with mental and physical disabilities. Both improvements suggested at the workshop; extension of the paved access route to the hand pump well/picnic area and providing an adult changing table in the restroom, were considered for inclusion in this project. The extension of the asphalt path was feasible and is included in the attached Site Plan. One workshop participant said that approximately 10 percent of park users have disabilities, so these improvements will have the potential for making the recreation experience better for many people.

ADA Requirements and Universal Design Included in Project Scope Items:

Universally Accessible Parking Lot – Two 2-way entrance drives and aggregate 35-space parking lot including three asphalt-paved ADA accessible spaces and two "pull-in" horse trailer parking spaces.

12'- wide Access Pathways – have been revised on Revised Site Development Plan to show both asphalt and limestone surfacing. The asphalt portion of this access route will still have a maximum 5% slope and will provide access to ADA accessible parking spaces, universally accessible vault toilet, hand pump well and the ADA accessible picnic area.

ADA Picnic Area – ADA picnic table with clear sitting space will be located on asphalt pad connected to 12' wide asphalt access route.

Hand Pump Well -- Potable water will be provided by a hand pump well located on an asphalt pad connected to 12' wide asphalt access route.

Universally Accessible Vault Toilets – Both unisex restroom units will be accessed from the 12' wide asphalt access route and have accessible door pulls, toilet risers, and turning radii.

Other scope items include:

Universally Accessible Parking Lot, Recycle Bin, Signage, Bioswale and Prairie Restoration Area.

IV. DOCUMENTS

Application Documents

APPLICATION DOCUMENTS



Minutes - Parks and Recreation Commission - 2020 - PRC- December 9, 2020...

Supporting Document

Added by Melinda Milos-Dale at 10:58 AM on January 6, 2021

APPLICATION DOCUMENTS

 OTPR Resolution 20-08 Supporting Design and Access Grant Application IG-...

Cover Letter

Added by Melinda Milos-Dale at 10:24 AM on January 6, 2021

 Fisherman-Gulde-Paint-Creek-2.pdf

Supporting Document

Added by Melinda Milos-Dale at 2:48 PM on January 5, 2021

 PaintCreekTrailWebMap03252020.pdf

Added by Melinda Milos-Dale at 2:45 PM on January 5, 2021

 ReaffirmationofUnderstandingforMaintenance_InKind_PCTC.pdf

Supporting Document

Added by Melinda Milos-Dale at 2:32 PM on January 5, 2021

 Construction Project Manager Resume.pdf

Optional - Job Description or Resumes of Key Staff

Added by Melinda Milos-Dale at 10:40 AM on January 5, 2021

 MNRTF Grant TF18-0098 Signed Project Agreement for Paint Creek Junction ...

Supporting Document

Added by Melinda Milos-Dale at 6:56 PM on January 4, 2021

 PCTTrailhead Construction Drawings.pdf

Supporting Document

Added by Melinda Milos-Dale at 6:53 PM on January 4, 2021

 PaintCreekTrailInterGovernmentalAgreement.pdf

Optional - Signed Memorandum of Understanding

Added by Melinda Milos-Dale at 6:38 PM on January 4, 2021

 CFSEM-Design and Access Fund - IG-202012403 Application Letters of Suppo...

Optional - Letters of Support

Added by Melinda Milos-Dale at 6:38 PM on January 4, 2021

 CFSEM-Design and Access Fund - IG-202012403 Application Budget-Worksheet...

Total Project Revenue/Expenses

Added by Melinda Milos-Dale at 5:01 PM on January 4, 2021

ORGANIZATION DOCUMENTS

 Oakland Township W9.pdf

IRS Federal Tax Exemption Letter or US Form W-9 for Non-Charities

Added by Melinda Milos-Dale at 2:26 PM on January 5, 2021

 Oakland Township Members of Board of Trustees and Parks and Recreation C...

Board List with Affiliations

Added by Melinda Milos-Dale at 6:16 PM on January 4, 2021

ORGANIZATION DOCUMENTS

 Oakland Township Audit Report FYE 3.31.20.pdf
Most Recent Certified Financial Audit or Review
 Current version added by Melinda Milos-Dale at 6:08 PM on January 4, 2021

 Copy of Budget -Final 03.31.2020.pdf
Organizational Budget
 Added by Melinda Milos-Dale at 1:21 PM on May 4, 2020

V. FINANCIAL INFORMATION

Total Project Revenue/Expenses (upload document)

Please list anticipated funding sources for your entire project with anticipated amounts. Please note whether the funds have been secured. Also include all costs of your project inclusive of items outside of this specific request. As a sample reference, you may download our budget template here.

Expenses for Requested Funds (form submission)

This should outline how funding from this grant will be utilized, if a grant is awarded. If a grant is approved, we will use this budget when it comes time to report on the project to ensure funds were used as intended.

If your project is multiyear you can create separate yearly budgets below. You will be asked for a start and end date for each budget. This is helpful to you and to us, so that we can adjust payment schedules correctly if a grant is approved.

To edit a budget you've already entered in this section, you can first save this application then use the menu on the left to scroll down to the budget section. Find your budget under drafts to edit the content. You can also withdraw duplicate budgets from there.

Expenses for Requested Funds

Budget Period	Budget
Design and Access Fund Application for Iron Belle-Paint Creek Trail Northern Trailhead Development: 4/1/2021 to 7/30/2021	50,000
Total	50,000

Budget Snapshot

Design and Access Fund Application for Iron Belle-Paint Creek Trail Northern Trailhead
 4/1/2021 to 7/30/2021

- Salaries and Benefits
- Consulting and Professional Fees
- Insurance
- Travel
- Equipment
- Program Supplies
- Printing and Copying
- Telephone and Internet
- Postage and Delivery
- Evaluation
- Custom: Universally Accessible Unisex Vault Toilets
- Custom: 2

Design and Access Fund Application for Iron Belle-Paint Creek Trail Northern Trailhead

4/1/2021 to 7/30/2021

Total

Budget:

Design and Access Fund Application for Iron Belle-Paint Creek Trail Northern Trailhead Development *New*
April 1, 2021 - July 30, 2021

Status: